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THREE YEAR INTERIM STATE PLAN for VOCATIONAL REHABILITATION

Fiscal Years 1980,1981,&1982

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TRANSMITTAL AND NOTICE OF APPROVAL OF STATE PLAN MATERIAL

Office of Human Development State Plan Programs

TO:
Ralph A. Church, Director,
RSA Regional Program Director
Region V

TRANSMITTAL NUMBER
80-1

I PROGRAM IDENTIFICATION *(Same identification as title page of proposed plan)*
Three-Year Interim State Plan for
Vocational Rehabilitation Services

II TYPE OF ACTION SUBMITTED FOR APPROVAL *(Check and enter effective date)*

[X] NEW STATE PLAN
[ ] AMENDMENT
[ ] *PART A OF ANNUAL STATE PLAN IS REAFFIRMED
[ ] *PART B OF ANNUAL STATE PLAN IS ATTACHED
*FOR VR PROGRAMS ONLY

EFFECTIVE DATE
10/1/79

COMPLETE REMAINDER OF PART II IF THIS IS AN AMENDMENT *(Separate Transmittal for Each Amendment)*

FEDERAL REGULATION CITATION

NUMBER OF THE PLAN SECTION OR ATTACHMENT

NUMBER OF THE SUPERSEDED PLAN SECTION OR ATTACHMENT

SUBJECT OF AMENDMENT

III GOVERNOR'S REVIEW *(Check one)*

[ ] GOVERNOR'S OFFICE REPORTED NO COMMENT
[ ] COMMENTS OF GOVERNOR'S OFFICE ENCLOSED
[ ] NO REPLY RECEIVED WITHIN 45 DAYS OF SUBMITTAL TO GOVERNOR'S OFFICE

SIGNATURE OF STATE AGENCY OFFICIAL

TITLE
Director, Illinois Department
of Rehabilitation Services

DATE
June 30, 1979

RETURN TO: *(Name & Address of State Agency)*
Illinois Department of
Rehabilitation Services
623 East Adams Street
P.O. Box 1587
Springfield, Illinois 62705

REPORT OF APPROVAL

DATE RECEIVED IN REGIONAL OFFICE

REGION

PLAN APPROVED – ONE COPY ATTACHED

SIGNATURE OF REGIONAL OFFICIAL

TITLE

DATE

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General or combined Agency Dept. of Rehab. Ser.

Blind Agency N/A

THREE-YEAR INTERIM STATE PLAN FOR VOCATIONAL REHABILITATION SERVICES UNDER SECTION 101 OF THE REHABILITATION ACT OF 1973, AS AMENDED

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Three-year Interim State Plan for Vocational Rehabilitation Services Under Title I of the Rehabilitation Act of 1973 (P.L. 93-112), as amended by P.L. 93-516 and by the Rehabilitation Act Amendments of 1978 (P.L. 95-602), covering Fiscal Years 1980, 1981, and 1982.

State Illinois

General or combined Agency Dept. of Rehab. Services

Blind Agency Not Applicable

In order to meet the requirements of the Rehabilitation Act of 1973, as amended, as well as implementing regulations and policy interpretations for a three-year State plan, this submittal is made containing the following parts:

PART I

	Citations: Rehabilitation Act as amended or as stated	Citations: 45 CFR
A. Basic assurances and commitment to Public Law 93-112, as amended by P.L. 93-516, implementing regulations, and policy interpretations.		
Section 1. Plan submittal and purpose		
1.1 Submittal and purpose	Sec. 101 (a)	Sec. 1361.2 (a)
As a condition to receipt of Federal funds under Title I of the Rehabilitation Act of 1973, as amended, for vocational rehabilitation services and for innovation and expansion grant projects, the Dept. of Rehabilitation Services (name of sole State Agency) submits this State Plan for vocational rehabilitation services and agrees to administer the program in accordance with this State plan, the Act 1/, and all applicable regulations, policies and procedures established by the Secretary 2/.		
1.2 Consolidated VR/DD plan	Sec. 6	Sec. 1361.2 (d)
This is a consolidated State plan for vocational rehabilitation and developmental disabilities which conforms with 45 CFR 1361.2(d).		

1/ Unless otherwise stated, "Act" means the Rehabilitation Act of 1973 (P.L. 93-112) as amended

2/ The definitions in the Regulations implementing the Rehabilitation Act of 1973, as amended, apply to the words and phrases used throughout this plan

Effective Date: October 1, 1979

State Illinois

General or combined Agency Dept. of Rehab. Ser.

Blind Agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR

/X/ No.

/ / Yes. Attachment 1.2A is a statement of concurrence by the Chairman of the State Developmental Disabilities Planning and Advisory Council and the State agency(ies) which administer the developmental disabilities program. The DD part is attached.

1.3 Services to the blind — Sec. 1361.2(c)

This plan covers vocational rehabilitation services for the blind

/ / No. Attachment 1.3A states the criteria of visual disability distinguishing the responsibilities of the general and blind agencies.

/X/ Yes. Attachment 1.3A states the criteria of visual disability distinguishing the responsibilities of the general and blind agencies. (This box will be checked by agencies for the blind and the attachment submitted. Combined agencies will also check this box but will not submit the attachment.)

1.4 Submittal of State plans and plans amendments — Sec. 101(a) — Secs. 1361.2 (b) & (e)

The plan will be submitted every three-years, or amended as necessary to reflect any material change in applicable State law, organization, policy, or agency operations. Amendments will be submitted before they are put into effect or shortly after that time.

Effective Date: October 1, 1979

State Illinois

General or combined Agency Dept. of Rehab. Services

Blind Agency Not Applicable

	Citations
Rehabilitation Act as amended or as stated	45 CFR

1.5 Opportunity for Governor's review and comment — Sec. 1361.3

The Governor will be given opportunity to review and comment on any State vocational rehabilitation plan or amendment or other type of document specified in 45 CFR 1361.3. This opportunity will be provided and any comments by the Governor's Office will be forwarded to RSA in accordance with the same regulation.

Section 2. Legal basis — Sec. 1361.6(d)

The State statutory authority for administration or supervision of the administration of the program by the State agency is Illinois Revised Statutes, Chapter 23, Sections 3431, et. seq.
The State statutory authority for administration by local agencies is Not Applicable.
Attachment 2A lists all laws and interpretations thereof by appropriate State officials directly pertinent to the basic authority and organization for administration or supervision of administration of the vocational rehabilitation program.

State Illinois

General or combined Agency Dept. of Rehab. Services

Blind Agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
Section 3. Agency organization		
3.1 Designation and authority of sole State agency	Sec. 101(a)(1)(A)	Secs. 1361.6(a) (c) & (f)
The Department of Rehabilitation Services is the sole State agency designated to administer or supervise the administration of the program under this plan. Attachment 3.1A is a certification by the State Attorney General identifying the sole State agency and citing its legal authority to administer or to supervise the administration of the program. On designation of a new State agency, a new State plan will be submitted within 90 days after the new designation. (All references in this plan to "the sole State agency" or to "the State agency" mean the agency named in this paragraph.)		
3.2 Type of sole State agency	Sec. 101(a)(1)	Secs. 1361.6(b) & (c)
The sole State agency is:		
(a) /x/ a State agency primarily concerned with vocational rehabilitation or vocational and other rehabilitation of handicapped individuals. (For general or combined VR programs, or for independent State commission for the blind and visually handicapped)		

Effective Date: October 1, 1979

State Illinois

General or combined Agency Dept. of Rehab. Services

Blind Agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR

(b) /__/ a State education or vocational education agency (for general or combined VR programs or for separate VR programs for the blind and visually handicapped)

(c) /__/ a State agency which includes at least two other major organizational units, each of which administers one or more of the State's major programs of public education, public health, public welfare, or labor. (for general or combined VR programs, or for separate programs for the blind and visually handicapped located in an agency providing assistance or services to the adult blind)

3.3 Organization and functions of the sole State agency and designated State unit

Sec. 1361.7(a)

(a) Attachment 3.3(a)A gives a brief description of the sole State agency's organization and functions, and if applicable, descriptions of the major grant or service programs administered by the sole State agency showing to which organizational units such programs are assigned, and the relationships between the vocational rehabilitation, and other organizational units.

(b) Attachment 3.3(a)B provides organization charts reflecting (1) the State agency's relationship to the Governor and to overall State Government; (2) the internal structure of the State agency, and (3) the internal structure of the designated State unit.

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
(c) All decisions affecting eligibility for the nature and scope of, and the provision of vocational rehabilitation services, will be made by the sole State agency through its designated State unit, or by a local agency under the supervision of the designated State unit. This responsibility will not be delegated to any other agency or individual.	Sec. 101(a)(1) & (2)	Sec. 1361.6(e) 1361.7(b)
(d) /X/ The sole State agency is of the type described in Section 3.2(a).	Sec. 101(a)(1) & (2)	Sec. 1361.7(b)
(e) /__/ The sole State agency is one of the types described in Section 3.2(b) or (c).		
(f) The designated State unit responsible for operation of:		
1. the general or combined vocational rehabilitation program is Not Applicable (name of unit).		
2. the vocational rehabilitation program for the blind is Not Applicable (name of unit).		

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
(g) The designated State unit:		
(A) is primarily concerned with vocational rehabilitation, or vocational and other rehabilitation of handicapped individuals and is responsible for the State agency's vocational rehabilitation program which includes the determination of eligibility for the provision of vocational rehabilitation services under the State plan;	Sec. 101(a)(2)(A)	Sec. 1361.7(b)
(B) has a full-time director; and		
(C) has a staff employed on such rehabilitation work, all or substantially all of whom are employed full time on such work.		
(h) The designated State unit is located at an organizational level and has an organizational status within the sole State agency comparable to that of other major organizational units, in accordance with 45 CFR 1361.7(c).	Sec. 101(a)(2)(B)	Sec. 1361.7(c)
(i) There is a full-time State Director who directs the sole State agency specified in 3.2(a) or the designated State unit named in 3.3(f).	Sec. 101(a)(2)(A)	Sec. 1361.8

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
	Secs. 101(a)(1)(A) &7(7)	Sec. 1361.9

3.4 Local administration of Vocational Rehabilitation Program

/X/ The plan is not administered by local agencies.

/ / The plan is administered by one or more sole local agencies, in accordance with 45 CFR 1361.9, under written agreements with the State agency assuring operation under the supervision of the State agency, in accordance with the State plan, and in compliance with the State agency's statewide standards. Such agreement set forth the methods to be followed by the designated State unit in its supervision of the local agency, including an evaluation of the effectiveness of the local agency's program; and the basis on which the State agency participates financially in locally administered vocational rehabilitation programs under its supervision, and indicates whether the local agency will use another local public or nonprofit agency in the provision of vocational rehabilitation services.

The sole local agency is responsible for administration of all aspects of the program within the political subdivision which it serves.

Effective Date: October 1, 1979

State Illinois

General or combined Agency Dept. of Rehab. Services

Blind Agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
3.5 Statewideness	Sec. 101(a)(4)	Secs. 1361.2(a) 1361.11, 1361.12, 1361.81, 1361.82

(a) /X/ The State plan is in operation in all political subdivisions of the State.

(b) /XX/ One or more waivers of statewideness are in effect under this plan, for carrying out State agency VR activities in one or more political subdivisions through local financing. Each waiver conforms with 45 CFR 1361.12. Attachment 3.5A describes the types of activities which will be carried out under such waivers, including third party agreements and arrangements that are not statewide.

(c) /__/ The Commissioner has approved a request under 45 CFR 1361.11 for a special joint project or program involving shared funding and administration as shown in Section 9.10.

Section 4. Personnel Administration	Sec. 101(a)(7)	Sec. 1361.15

4.1 Type of personnel system

/X/ A federally approved State merit system in conformity with the Standards for a Merit System of Personnel Administration (45 CFR Part 70) and any standards prescribed by the U. S. Civil Service Commission pursuant to Section 208 of the Intergovernmental Personnel Act of 1970 modifying or superseding such standards. Attachment 4.1A describes the responsibility for appointment of personnel.

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind Agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
/__/ a personnel system other than a federally approved State merit system. Attachment 4.1B describes this system, including the information and policy assurances required by 45 CFR 1361.15(a).		
4.2 Affirmative action plan for equal employment opportunity		
The State agency will develop and implement an affirmative action plan for equal employment opportunity for all aspects of personnel administration as required under 45 CFR 70.4 and 45 CFR 1361.15(a) and (b).	Title VII, Civil Rights Act of 1964, as amended; Sec. 101(a)(7) Age Discrimination in Employment Act of 1967, as amended	29 CFR Chap. XIV, Parts 1600-1610.45; CFR 70.4 and Sec. 1361.15 (a) & (b)
The basic affirmative action plan will provide for assuring equal employment opportunity for members of minority groups on the basis of race, color, and national origin, older persons, and women. As a minimum the basic affirmative action plan must cover (a) specific action steps; (b) general time tables; and (c) complaint and enforcement procedures, necessary to assure such affirmative action. The plan shall be made available for review upon request.		

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind Agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
4.3 Affirmative action plan for employment and advancement opportunity for handicapped individuals	Sec. 101(a)(6)	Sec. 1361.15 (c)

The State agency will develop and implement an affirmative action plan for employment opportunity and advancement opportunity for qualified handicapped individuals in accordance with 45 CFR 1361.15.

The State agency's basic affirmation action plan for employment of handicapped individuals must as a minimum, cover (a) specific action steps; (b) general time tables; and (c) complaint and enforcement procedures, necessary to assure such affirmative action. The plan shall be made available for review upon request.

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
4.4 Consistency with State licensure laws and regulations		Sec. 1361.15(a)
The State agency's personnel standards followed in the administration of the vocational rehabilitation program are consistent with State licensure and other pertinent laws and regulations applicable to its own employees.		
4.5 Maintenance or written personnel policies and records		Sec. 1361.15(d)
The State agency maintains such written personnel policies, records, and other information as will permit evaluation of personnel operations in relation to the State agency's standards.		
4.6 Staffing		Sec. 1361.14
Staff in sufficient number and with appropriate qualifications is available to carry out all functions required under the Act and 45 CFR 1361.14.		

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations: Rehabilitation Act as amended or as stated	Citations: 45 CFR
4.7 Staff Development The State agency provides for a program of staff development for all classes of positions in accordance with 45 CFR 1361.16.		Sec. 1361.16
4.8 Participation in political activity The State agency prohibits staff employed in the day to day administration and operation of the program from engaging in political activity prohibited by the Hatch Act (5USC Chapter 15 and, with regard to the District of Columbia, 5 USC Chapter 73).		Sec. 1361.17
Section 5 Financial administration		
5.1 Sources of State funds		
(a) /__/ State funds expended for this program will derive only from funds appropriated for VR purposes.		
(b) /X/ State funds expended for this program will include State appropriated funds, and funds made available for Federal matching from all other sources.	Sec. 101(a) (3)	Secs. 1361.2(a), 1361.80

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated.	45 CFR
5.2 General administrative and fiscal requirements The State agency has adopted policies and methods pertinent to the fiscal administration and control of the vocational rehabilitation program in accordance with 45 CFR 1361.23.	Sec. 101(a)(6)	Sec. 1361.23
Section 6 Scope of agency program		
6.1 Vocational rehabilitation services to individuals	Sec. 101(a)(8) & 103(a)	Secs. 1361.1(ee), 1361(1), 1361.40 (a), 1361.71
(a) List of services All the following VR services, as described in 45 CFR 1361.40(a), will be available to individuals, as needed; (1) Evaluation of rehabilitation potential; (2) Counseling, guidance, and referral; (3) Physical and mental restoration services; (4) Vocational and other training services; (5) Maintenance; (6) Transportation; (7) Services to members of a handicapped individual's family necessary to the adjustment or rehabilitation of the handicapped individual; (8) Interpreter services for the deaf; (9) Reader services, rehabilitation teaching services, and orientation and mobility services for the blind;		

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR

(10) Telecommunications, sensory, and other technological aids and devices;
(11) Recruitment and training services to provide new employment opportunities in rehabilitation, health, welfare, public safety, law enforcement, and other appropriate public service employment;
(12) Placement in suitable employment;
(13) Postemployment services necessary to assist handicapped individuals to maintain suitable employment;
(14) Occupational licenses, tools, equipment and initial stocks (including livestock) and supplies; and
(15) Other goods and services which can reasonably be expected to benefit a handicapped individual in terms of his employability.

(b) Designated State unit's written policies on scope and nature of such services

Sec. 1361.40(b)

The State unit has established in writing and will maintain current policies on the scope and nature of each service specified in Section 6.1(a) and the conditions, criteria and procedures under which each such service is to be provided in accordance with 45 CFR 1361.40(b).

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept.of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
6.2 Vocational rehabilitation services to groups of handicapped individuals		
(a) Management services and supervision of small business enterprises	Sec. 103(b)(1)	Secs. 1361.1(ee)(2)(i), 1361.48 & 1361.72

(1) The designated State unit provides management services to and supervision of small business enterprises operated by the most severely handicapped and also provides for the estabishment of:

(i) Small business enterprises other than (ii) below

☐ No.

☒ Yes. The designated State unit has established in writing and will maintain the descriptions and assurances required in 45 CFR 1361.48(a).

(ii) Randolph Sheppard Vending Facility Program

☐ No.

☒ Yes. The designated State unit has established in writing and will maintain the descriptions and assurances required in 45 CFR 1361.48(a), and other requirements as prescribed under the Randolph Sheppard Act.

EFFECTIVE DATE: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

Citations	
Rehabilitaion Act as	45 CFR
amended or as stated	45 CFR

(2) The designated State unit elects to set aside funds from the process of the operation of small business enterprises other than the Randolph-Sheppard vending facility program.

[X] No.

[ ] Yes. The designated State unit has established in writing and will maintain a description of the methods used in setting aside such funds, and the purposes for which such funds are set aside. Such purposes conform with 45 CFR 1361.48(b).

Effective Date: October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations: Rehabilitation Act as amended or as stated	Citations: 45 CFR
(b) Construction of rehabilitation facilities The designated State unit provides for construction of public or other nonprofit rehabilitation facilities. / / No. /X/ Yes. The designated State unit will carry out this activity in conformity with the requirements set forth in 45 CFR 1361.22, 1361.50, and 1361.51.	Secs.7(1), 7(5), 7(10), 101(a)(17), 103(b)(2), & all of Sec. 306, except (c) & (i)	Secs. 1361.1(c), 1361.1(u), 1361.1(ee)(2)(iii), 1361.22, 1361.50, 1361.51 & 1361.74
(c) Establishment of rehabilitation facilities The designated State unit provides for establishment of public or other nonprofit rehabilitation facilities. / / No. /X/ Yes. The designated State unit will carry out this activity in conformity with the requirements of 45 CFR 1361.49.	Secs. 7(3), 7(5) 7(10, & 103(b)(2)	Secs. 1361.1(h) 1361.1(u), 1361.1(ee)(2)(ii), 1361.49, & 1361.73
(d) Facilities and services for groups of handicapped individuals The designated State unit provides for facilities and services (including services offered at rehabilitation facilities) which may be expected to contribute substantially to	Sec. 103(b)(2)	Secs. 1361.1(ee)(2)(iv), 1361.51, 1361.75

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Blind agency Not Applicable

Citations	
Rehabilitation Act as amended or as stated	45 CFR

the rehabilitation of a group of individuals, but which are not related directly to the individualized rehabilitation program of any one handicapped individual.

/ / No.

/X/ Yes. The designated State unit has established in writing and will maintain policies for the provision of such facilities and services.

6.3 Economic need — Sec. 1361.45(a)

(a) State policy

/ / (1) No VR services are provided contingent on the handicapped individual's economic need.

/ / (2) The handicapped individual's economic need is considered for determining his participation in the cost of all VR services other than evaluation of rehabilitation potential (including diagnostic and related services); counseling, guidance, and referral services; and placement. The designated State unit has established in writing and will maintain its policies on determination of economic need.

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	Citations	
	Rehabilitation Act as amended or as stated	45 CFR

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/X/ (3) The handicapped individual's economic need is considered for determining his participation in the costs of certain VR services other than evaluation of rehabilitation potential; counseling, guidance, and referral services; and placement. Attachment 6.3(a)A identifies the types of services for which there is an economic needs test. The designated State unit has established in writing and will maintain its policies on determination of economic need.

(b) Equitable treatment

Any economic need policies will be reasonable and applied uniformly to assure equitable treatment. Services provided during extended evaluation will be subject to any economic need policies generally applicable in the program.

6.4 Similar benefits

(a) VR services for which consideration of similar benefits is required — Sec. 101(a)(8) — Sec. 1361.45(b)(1)

The designated State unit will fully consider any similar benefits available to the handicapped individual under any other program to meet, in whole or in part, the cost of VR

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	Citations	
	Rehabilitation Act as amended or as stated	45 CFR

services provided to the individual including services provided under an extended evaluation and training or training services in institutions of higher education except the following: (1) evaluation of rehabilitation potential; (2) counseling, guidance, and referral; (3) vocational and other training services including personal and vocational adjustment training, books, tools, and other training materials which are not provided in institutions of higher education; (4) services to members of a handicapped individual's family; (5) placement; and (6)postemployment services.

(b)	VR services for which consideration of similar benefits is provisional	Sec. 101(a)(8)	Sec. 1361.45(b)(2)

The designated State unit will fully consider any similar benefit available under any other program to a handicapped individual to meet, in whole or in part, the cost of physical and mental restoration services and maintenance provided to the individual except where such consideration would significantly delay the provision of such services to the individual.

(c)	Adequacy of similar benefits	Sec. 101(a)(8)	Sec. 1361.45(b)(3)

To the extent that an individual is eligible for such similar benefits, they will be used insofar as they are adequate and do not interfere with achieving the rehabilitation objective of the individual.

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	Citations: Rehabilitation Act as amended or as stated	Citations: 45 CFR
(d) Maximum utilization of community resources	Sec. 101(a)(12)	Sec. 1361.52
In providing VR services, maximum utilization will be made of public or other vocational or technical training facilities or other appropriate resources in the community.		
Section 7 Eligibility, ineligibility and certification		
7.1 Basic conditions of eligibility for VR services	Sec. 7(6)	Sec. 1361.33(b)
Eligibility is based only on (1) the presence of a physical or mental disability which for the individual constitutes or results in a substantial handicap to employment; and (2) a reasonable expectation that vocational rehabilitation services may benefit the individual in terms of employability.		
7.2 Factors irrevelant to eligibility for VR services		
(a) Sex, race, age, creed, color, national origin, type of disability		Sec. 1361.33(a)(1)
Eligibility requirements will be applied without regard to sex, race, age, creed, color, or national origin. No group of individuals will be excluded or found ineligible solely on the basis of type of disability. No upper or lower age limit will be established which will, of itself, result in a finding of ineligibility for any individual who other-		

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	Citations: Rehabilitation Act as amended or as stated	Citations: 45 CFR
wise meets the basic eligibility requirements specified in Section 7.1.		
(b) Residence	Sec. 101(a)(14)	Sec. 1361.33(a)(2)
No residence requirement, durational or other, is imposed which exludes from services under the plan any individual who is in the State.		
7.3 Federal civil employees disabled in line of duty	Sec. 101(a)(13)(A)	Sec. 1361.32
VR services will be made available to civil employees of the U.S. Government who are disabled in the line of duty under the same terms as apply to other handicapped individuals.		
7.4 Diagnostic study		
(a) Preliminary diagnostic study		Secs. 1361.34(a) 1361.34(b)
In order to determine whether any individual is eligible for vocational rehabilitation services, there will be a preliminary diagnostic study sufficient to determine (1) whether the individual has a physical or mental disability which for such individual constitutes or results in a substantial handicap to employment, and (2) whether VR services may reasonably		

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Citations	
Rehabilitation Act as amended or as stated	45 CFR

be expected to benefit the individual in terms of employability or whether an extended evaluation of rehabilitation potential is necessary to make such a determination. It will place primary emphasis upon the determination of a vocational goal for the individual and his potential for achieving such a goal. The preliminary diagnostic study will be adequate to appraise the individual's current general health status based on available current medical information, whenever possible, and to provide the basis for the determinations described in 45 CFR 1361.34(b). In all cases of mental or emotional disorder an examination will be provided by a physician skilled in the diagnosis and treatment of such disorders or by a psychologist licensed or certified in accordance with State laws and regulations, in those States where such laws and regulations pertaining to the practice of psychology have been established.

(b) Thorough Diagnostic Study — Sec. 1361.35

As appropriate in each case, when an individual's eligibility for vocational rehabilitation services has been determined, there will be a thorough diagnostic study to determine the nature and scope of services needed by the individual. It will consist of a comprehensive evaluation of pertinent medical,

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	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
psychological, vocational, educational, and other related factors bearing on the individual's handicap to employment and rehabilitation needs. It will be sufficient to determine the VR services which are needed to attain vocational goals of the handicapped individual. It will include, as appropriate, in the individual case, the special examinations and evaluations required by 45 CFR 1361.35(c) through (f). The findings of such study will be recorded in the case record for the individual.		
7.5 Conditions for acceptance for extended evaluation	Sec. 7(4)(G)	Sec. 1361.36(a)
The provision of VR services under an extended evaluation to determine vocational rehabilitation potential is based only on (1) the presence of a physical or mental disability which for such individual constitutes or results in a substantial handicap to employment, and (2) the inability, unless there is extended evaluation, to determine whether VR services might benefit the individual in terms of employability.		
7.6 Duration, scope of services, and periodic review in the course of extended evaluation and termination of such evaluation	Sec. 7(4)(G)	Secs. 1361.36(b) (c), (d), & (e)
VR services will be provided during extended evaluation for no longer than 18 months and in conformity with 45 CFR 1361.36(b) and (c). The individual's progress will be		

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	Citations
Rehabilitation Act as amended or as stated	45 CFR

thoroughly assessed as frequently as necessary, but at least once every 90 days while services are provided. Such periodic reports from those providing services as are required by 45 CFR 1361.36(d) will be considered in this assessment. The extended evaluation will be terminated in accordance with 45 CFR 1361.36(e).

7.7 Certification of eligibility, ineligibility, or for extended evaluation — Sec. 1361.37

In each instance, there will be a certification, dated and signed by an appropriate designated State unit staff member. as to eligibility, ineligibility, or extended evaluation. The certification that the individual has met the eligibility requirements specified in Section 7.1 above will be made prior to or simultaneously with acceptance of a handicapped individual for VR services. The certification for extended evaluation and the certification of ineligibility will be issued pursuant to the requirements of 45 CFR 1361.37(b) and (c), respectively.

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
7.8 Individualized written rehabilitation program	Secs. 101(a)(9) & 102	Sec. 1361.39

An individualized written rehabilitation program will be initiated and continuously developed for each handicapped individual eligible for VR services and each handicapped individual being provided such services under an extended evaluation, and VR services will be provided in accordance with such program. This program will be developed jointly by the appropriate State unit staff member and the handicapped individual (or, as appropriate, his parent, guardian, or other representative). It will emphasize primarily the determination and achievement of a vocational goal. A copy of the written program, and any amendments thereto, will be provided to the handicapped individual, or as appropriate, his parent, guardian, or other representative. The individualized written rehabilitation program will be administered in accordance with the requirements of 45 CFR 1361.39.

The program will be initiated after certification of eligibility or certification for extended evaluation. The program will include at least the information described

Secs. 101(a)(9) Sec. 1361.39

See Part II (7) Administrative Review - IWRP

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR

in 45 CFR 1361.39(c), as appropriate. The program will be reviewed at least annually, at which time the individual (or, as appropriate, the parent, guardian, or other representative) will be afforded opportunity to review the program and if necessary redevelop its terms jointly with the appropriate State unit staff member. When services are to be terminated on the basis of a determination that the individual cannot achieve a vocational goal, the conditions set forth in 45 CFR 1361.39(e)(1) and (2) will be met. There will be at least an annual review of the ineligibility decision, in which the individual will be given opportunity for full consultation in accordance with 45 CFR 1361.39(e)(3).

Section 8 Methods of administration particular to vocational rehabilitation

8.1 Continuing statewide studies and program evaluation

Secs. 101(a)(15) & (19) — Secs. 1361.18 & 1361.2(b)(2)(i)

(a) Conduct of statewide studies

The designated State unit will conduct continuing statewide studies of the needs of handicapped individuals within the State, the State's need for rehabilitation facilities, and the methods by which these needs may be most effectively met. Such studies will be directed toward:

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Citations	
Rehabilitation Act as amended or as stated	45 CFR

(1) determination of the relative needs for VR services on the part of different segments of the handicapped population, particularly the need for expansion of services to the most severely handicapped;

(2) determination of the means and methods by which VR services, particularly to the most severely handicapped, will be provided, expanded, and improved, after full consideration and study of a broad variety of means and methods;

(3) review of the appropriateness of the criteria used by the State unit in determing individuals to be ineligible for VR services;

(4) ensuring the orderly and effective development of VR services and rehabilitation facilities;

(5) determination of the needs for rehabilitation facilities and rehabilitation services within the State and identification of ways in which the overall effectiveness of rehabilitation facilities services within the State might be improved; and

(6) Reports of such studies will be available to the public for review.

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Blind agency Not Applicable

Citations	
Rehabilitation Act as amended or as stated	45 CFR

(b) Coordinated or joint statewide studies

There is a separate VR agency for the blind in this State

/X/ No.

/__/ Yes. Coordinated or joint statewide studies will be conducted by the general and blind agencies.

(c) Annual evaluation of program effectiveness

A comprehensive evaluation of the effectiveness of the State's VR program in achieving the service goals and priorities established in the plan will be conducted annually. It will measure the adequacy of State unit performance in providing VR services, especially to the most severely handicapped, in the light of State program or financial resources. It will be conducted according to the General Standards for Evaluation promulgated by the Secretary, 45 CFR Part 1362. Findings from this evaluation shall be reflected in the State plan, its amendments and in the development of plans and policies for the provision of VR services either directly by the State unit or within rehabilitation facilities. Reports of such annual evaluations will be available to the public for review.

(d) Changes in policy resulting from statewide studies and annual program evaluation

There have been changes in policy made in the past fiscal year which have resulted from the continuing statewide studies of the needs of handicapped individuals and from the annual evaluation of the effectiveness of the State's vocational rehabilitation program in achieving program goals and priorities and will be conducted according the General Standards for Evaluation issued by the Secretary under Part 1362 and Part 1370 of 45 CFR Chapter XIII.

/__/ No.

/X/ Yes.

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
	Secs. 2(1), 7(2), 7(9), 7(12), 101(a)(5)(A) 101(a)(13)(B), & 101(a)(15)	Secs. 1361.1(d), 1361.1(t), 1361.1(w), 1361.31 & 1361.2(b)(2) (iv) & (v)

8.2 Order of selection and outcomes and service goals

(a) Applicability of an order of selection to this agency

This designated unit can furnish and is furnishing VR services to all individuals who apply and have been determined to be eligible or to be in need of an extended evaluation of rehabilitation potential to determine eligibility.

/ / Yes. All such individuals are served with reasonable promptness. No eligible individual has been delayed from receiving services in the past year, because there is not now, nor has there been, during the past year, any shortage of funds, facilities, or other resources necessary for serving all eligible applicants.

/X/ No. The following order of selection will be maintained:

(1) the severely handicapped
(2) other groups of handicapped individuals decided upon by the State. Attachment 8.2(a)A lists the groups of handicapped individuals in the designated State unit's order of selection which are additional to the Federally mandated priority for the severely handicapped.

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	Citations	
	Rehabilitation Act as amended or as stated	45 CFR

(b) Outcomes and service goals

Attachment 8.2(b)A, if required, describes the general outcomes and service goals to be achieved in each priority category within the order of selection in effect in this State unit and the time periods which will be required to achieve such goals.

(c) Special consideration for certain public safety officers

Special consideration will be given in the selection for, and to the provision of, vocational rehabilitation services to those handicapped individuals whose handicap arises from a disability sustained in line of duty while performing as public safety officer, in accordance with 45 CFR 1361.31(c).

8.3 Methods to expand and improve services to the most severely handicapped

Sec. 101(a)(5) and (15) — Secs. 1361.2(b)(2)(iii) and 1361.18(a)

Attachment 8.3A describes the methods used to expand and improve services to the most severely handicapped including a description of the method to be used to utilize existing facilities, and also any changes in methods which have been scheduled for the coming fiscal year to strengthen the priority to the most severely handicapped.

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	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
8.4 Processing referrals and applications		Sec. 1361.30
The designated State unit has established methods which assure expeditious and equitable handling of referrals and applications for VR services.		
8.5 Case recording and authorization of services		
(a) Individual case record		Sec. 1361.38
The designated State unit will maintain for each applicant for VR services and for each individual being provided such services, in accordance with 45 CFR 1361.38, a case record which will contain pertinent information about the individual and the services provided. The case record will include, as a minimum and to the extent pertinent, the information and documentation required by 45 CFR 1361.38.		
(b) Authorization of purchase of services		Sec. 1361.42
A written authorization of services will be made simultaneously with or prior to the purchase of services and such authorization will be retained. A State unit employee who is permitted to make an oral authorization in an emergency will promptyly document any oral authorization in the client's case record and confirm it in writing to the provider of the services.		

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
8.6 Periodic reevaluation of extended employment in rehabilitation facilities	Sec. 101(a)(16)	Sec. 1361.53
8.7 Individuals determined to be rehabilitated	Sec. 102	Sec. 1361.41

8.6 Periodic reevaluation of extended employment in rehabilitation facilities

The designated State unit will periodically review and reevaluate at least annually the status of handicapped individuals who have been placed by the designated State unit in extended employment in rehabilitation facilities (including workshops) to determine the feasibility of their employment, or training for employment, in the competitive labor market. Maximum effort will be made to place such individuals in competitive employment or training for such employment whenever feasible.

8.7 Individuals determined to be rehabilitated

(a) An individual determined to be rehabilitated will have been, as a minimum, (1) determined to be eligible under 45 CFR 1361.37(a); (2) provided an evaluation of rehabilitation potential and counseling and guidance, as essential VR services; (3) provided appropriate VR services in accordance with the individualized written program; and (4) determined to have achieved a suitable employment objective which has been maintained for at least 60 days.

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
(b) Post-employment services will be provided to those individuals determined to be rehabilitated, who require such services, to the extent necessary to maintain suitable employment.		
Section 9. General methods of administration		
9.1 Methods necessary for proper and efficient administration	Sec. 101(a)(6)	Sec. 1361.10
The State agency employs such methods of administration as are found necessary by the Secretary for proper and efficient administration of the plan and for conduct of all functions for which the State is responsible under the State plan and under 45 CFR Part 1361.		
9.2 Consultation with recipients and providers of VR services	Sec. 101(a)(18)	Sec. 1361.19
The designated State unit and any local agency administering the plan in a political subdivision of the State will take into account, in connection with matters of general policy development and implementation arising in the administration of the State plan, the views of individuals and groups of individuals who are current or former recipients of VR services (or as appropriate, their parents, guardians, or other representatives)		

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
providers of VR services, and others active in the VR field. The State unit has established in writing and will maintain a description of the methods to be used to obtain and consider such views on policy development and implementation and assures this description will be available to the public for review and inspection as well as a report of activities which were actually undertaken in this regard during the previous fiscal year.		
9.3 Standards for facilities and providers of services	Sec. 101(a)(7)(B)	Sec. 1361.43
The designated State unit has established in writing and will maintain minimum standards for the various types of facilities and providers of services which it uses in providing VR services. The designated State unit will make such standards accessible to State unit personnel and to the public.		
9.4 Rates of payment		Sec. 1361.44
Policies governing rates of payment for all purchased VR services have been established in writing. The designated State unit will maintain in accessible form information as to current rates of payment. Vendors providing any services authorized by the designated State unit are required to agree not to charge to or accept from the handicapped individual or his family any payment for such services unless the amount of such service charge or payment is previously known to and, where applicable, approved by the designated State unit.		

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	Citations: Rehabilitation Act as amended or as stated	Citations: 45 CFR
9.5 Confidential information		Sec. 1361.47
The State agency will adopt and implement such regulations, standards, and procedures as are necessary to meet the requirements on safeguarding confidential information in 45 CFR 1361.47.		
9.6 Administrative review of agency action and fair hearing		Sec. 1361.46
The designated State unit has established and will maintain policies and procedures in accordance with 45 CFR 1361.46 that assure to applicants and recipients dissatisfied with any action with regard to the furnishing or denial of VR services an administrative review of such action and, if they are dissatisfied with the finding of the administrative review, an opportunity for a fair hearing before the State director or his designee. Such policies and procedures also insure that each applicant and recipient is informed of such opportunities.		
9.7 Reports	Sec. 101(a)(10)	Sec. 1361.21
The State agency will make such reports in such form, containing such information, and at such time, as the Commissioner requires and will comply with such provisions as he finds necessary to assure the correctness and verification of such reports.		

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
9.8 Cooperation with other public agencies	Sec. 101(a)(11)	Sec. 1361.20

Where appropriate, in accordance with 45 CFR 1361.20, the State agency will enter into cooperative arrangements with, and utilize the services and facilities of the State agencies administering the State's public assistance programs, other programs for disabled individuals (including the State's developmental disabilities program), veterans programs, health and mental health programs, education programs, workers' compensation programs, manpower programs, and public employment offices; the Social Security Administration, the Office of Workers' Compensation Programs of the Department of Labor, the Veterans Administration, and other Federal, State, and local public agencies providing services related to the rehabilitation of handicapped individuals. The State agency will enter into specific arrangements for the coordination of services for any individual who is eligible for VR services and is also eligible for services under the Education for All Handicapped Children Act or the Vocational Education Act. The State agency will work toward maximum coordination and consultation with programs for and relating to the rehabilitation of disabled veterans. Where there is a separate State agency for the blind, the two State agencies will cooperate to provide more effective services to the handicapped; e.g., by means of joint planning, reciprocal referral, using each other's services and facilities.

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Blind agency Not Applicable

	Citations
Rehabilitation Act as amended or as stated	45 CFR

9.9 Cooperative programs utilizing third-party funds

Sec. 1361.13

When the State's share of the cost of a cooperative program for providing VR services or for engaging in administrative activities of the designated State unit is furnished in whole or in part by a State or local public agency other than the designated State unit , each such cooperative program will be based on a written agreement which meets the requirements of 45 CFR 1361.13(a). Services provided in such a cooperative program are VR services:

(1) which are not services of the cooperating agency to which the handicapped individual would be entitled if he were not an applicant or client of the designated State unit and

(2) which represent new services or new patterns of services of the cooperating agency.

The costs of administrative activities under such a cooperative program are not attributable to the general expense of State or local government.

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
9.10 Joint project or program with shared funding and administration	Sec. 101(a)(1)(A)	Secs. 1361.11 & 1361.81

In order to permit the carrying out of one or more joint projects or programs to provide services to handicapped individuals, the designated State unit has requested the Commissioner to authorize it to share funding and administrative responsibility with another agency or agencies of the State or with one or more local agencies.

/X/ No.

/ / Yes. For each joint project or program, there is a written agreement which meets the requirements of 45 CFR 1361.11

9.11 Nondiscrimination		
(a) On basis of race, color, or national origin	Title VI of the Civil Rights Act	Part 80 and Preamble to Parts 1361 & 1362

Assurance is hereby given that in accordance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and the Regulations issued thereunder by the Department of Health, Education, and Welfare (45 CFR Part 80), no individual will, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this plan.

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	Citations	
	Rehabilitation Act as amended or as stated	45 CFR

The State agency has established and will maintain methods of administration to assure that each program or activity for which it receives Federal financial assistance will be operated in accordance with the preceding paragraph. Attachment 9.11(a)A contains a description of these methods of administration. The State agency will amend its methods of administration from time to time as necessary to carry out the purpose for which this statement is given. Any amendments will be submitted to the Regional Office of the Department of Health, Education, and Welfare for determination as to adequacy.

The State agency recognizes and agrees that Federal financial assistance will be extended in consideration of, and in reliance on, the representations and agreements made in this statement, and that the United States will have the right to seek administrative and judicial enforcement thereof.

(b) On basis of physical or mental handicap

No otherwise qualified handicapped individual will, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial participation under this State plan, and the requirements	Sec. 504, P.L. 93-112	Preamble to Parts 1361 & 1362

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
concerning nondiscrimination specified in regulations implementing Section 504 of the Rehabilitation Act will be observed.		
Section 10. VR Services for disability beneficiaries paid from Social Security Trust Funds	Sec. 222(d) of the Social Security Act as amended	Part 1361 Subpart D
Vocational rehabilitation services are furnished to Social Security disability beneficiaries who meet the selection criteria set forth in 45 CFR 1361.114(a) and in accordance with the order of selection prescribed in 45 CFR 1361.114(b), without regard to any other order of selection which would otherwise be followed under the State plan pursuant to Section 101(a)(5)(A) of the Rehabilitation Act of 1973, and in conformity with all other requirements governing the State vocational rehabilitation program which are not inconsistent with 45 CFR 1361, Subpart D. In accordance with 45 CFR 1361.114, services are furnished to beneficiaries with reasonable promptness, without regard to the individual's citizenship, place of residence, or need for financial assistance; with appropriate staff, supervision and training of personnel to carry out the necessary functions in an effective manner; include the full range of services authorized in the Act, subject to the conditions, limitations and provisions with respect to the use and payments of trust funds prescribed in 45 CFR 1361.115 and 1361.116 The State will submit budget estimates in accordance with 45 CFR 1361.117 and reports in accordance with 45 CFR 1361.118.		

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Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
	Sec. 1615, Social Security Act, as amended	Part 1361, Subpart E

Section 11. VR services for blind and disabled recipients paid from Supplemental Security Income program funds

Vocational rehabilitation services are furnished to Supplemental Security Income recipients who meet the selection criteria set forth in 45 CFR 1361.124(a) and in accordance with the order of selection prescribed in 45 CFR 1361.124(b), without regard to any other order of selection which would otherwise be followed under the State plan pursuant to Section 101(a)(5)(A) of the Rehabilitation Act of 1973. In accordance with 45 CFR 1361.124, services are furnished to recipients with reasonable promptness; with appropriate staff, supervision and training of personnel to carry out the necessary functions in an effective manner; without regard to any economic need test set forth in the State plan; and include the full range of services authorized in the Act, subject to the conditions, limitations and provisions with respect to the use and payments of supplemental security income program funds presribed in 45 CFR 1361.125 and 1361.126; and in conformity with all requirements governing the State vocational rehabilitation program which are not inconsistent with 45 CFR Part 1361, Subpart E. The State agency submits budget estimates in accordance with 45 CFR 1361.127 and reports in accordance with 45 CFR 1361.128.

Effective Date: October 1, 1979

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Blind agency Not Applicable

Citations	
Rehabilitation Act as amended or as stated	45 CFR

Section 12. State plan for rehabilitation facilities

The designated State unit has established in writing and will maintain a State rehabilitation facilities plan containing an inventory of rehabilitation facilities available within the State and a description of the utilization patterns of the facilities and their utilization potential. The inventory of rehabilitation facilities shall include a determination of needs for new, expanded or otherwise modified rehabilitation facilities or rehabilitation facility services, and a prioritized list of facility projects necessary to achieve short-range State unit goals. The rehabilitation facilities plan shall be developed with the active participation of a representative group of providers and recipients of VR services and shall be available to the public for review and inspection.

Effective Date October 1, 1979

PART II

B. Additional specific commitments required by the Rehabilitation Act Amendments of 1978 (P.L. 95-602)

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
1. Compliance with the Architectural Barriers Act of 1968	Sec. 101(a)(6)(B)	
The State agency administering the plan has established in writing and will maintain policies that facilities used in connection with the delivery of services under this plan complies with the Act of August 12, 1968 (Architectural Barriers Act of 1968)		
2. Availability of qualified personnel to communicate in client's native language or mode of communication	Sec. 101(a)(7)(C)	
The State agency has established in writing and will maintain minimum standards that qualified personnel will be available to communicate in the client's native language or mode of communication. (See Part I 4.6 Staffing)		

Effective Date October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
3. Utilization of rehabilitation facilities In providing VR services, the State unit will enter into agreements with the operators of rehabilitation facilities for provision of services to eligible handicapped individuals.	Sec. 101(a)(12)(B)	
4. Services to handicapped American Indians The designated State unit has established in writing and will maintain current policies on providing VR services specified in section 6.1(a) of the State plan to handicapped American Indians residing in the State to the same extent that such services are provided to other significant groups of the State's handicapped population.	Sec. 101(a)(20)	

Effective Date October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
5. Utilization of profitmaking organizations	Sec. 101(a)(21)	

The designated State unit elects to enter into contracts with profitmaking organizations for the purpose of providing on-the-job training and related programs for handicapped individuals under Part B of title VI (Projects with Industry and Business Opportunities for Handicapped Individuals).

/__/ No.

/X/ Yes. For each contract, there will be a determination that the profitmaking organization is being utilized by the State unit on the basis that they are better qualified to provide needed VR services than nonprofit agencies and organizations.

6. Information and referral — Sec. 101(a)(22)

The designated State unit has established information and referral programs in sufficient numbers to assure that handicapped individuals within the State are afforded accurate VR information and appropriate referrals to other State and Federal programs and activities which would benefit them. The staff of such programs shall include interpreters for the deaf to the maximum extent feasible.

Effective Date October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations	
	Rehabilitation Act as amended or as stated	45 CFR
7. Administrative review of agency action - IWRP	Sec. 102(d)	

The designated State unit has established and will maintain policies and procedures that will provide for, upon request of recipients (or, in appropriate cases, parents or guardians) dissatisfied with any determinations made under an IWRP, an administrative review of such decision by the Director of the State unit. Such policies and procedures also insure that (1) each recipient is informed of such opportunities; (2) the final decision concerning the review of any such determination be made in writing by the Director of the State unit and this responsibility is not delegated to any other office or employee; (3) any handicapped individual (or, in appropriate cases, his parents or guardians) who is not satisfied with the final decision made by the Director of the State unit may request the Secretary to review such decision; and (4) upon such request, the Secretary shall conduct a review and make recommendations to the Director as to the appropriate disposition of the matter. (See Part I (7.8)-IWRP).

Effective Date October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

	Citations
	Rehabilitation Act as amended or as stated
	45 CFR

8. Telecommunication systems — Sec. 103(b)(3)

The designated State unit will provide for the use of existing telecommunications systems which have the potential for substantially improving service delivery methods, and the development of appropriate programming to meet the particular needs of handicapped individuals.

/__/ No

/X/ Yes

9. Communication media — Sec. 103(b)(4)

When providing VR services for the benefit of groups of individuals, the designated State unit will, when appropriate, use the services of recorded material for the blind and captioned films or video cassettes for the deaf.

Effective Date October 1, 1979

State Illinois

General or combined agency Dept. of Rehab. Services

Blind agency Not Applicable

LIST OF ATTACHMENTS TO PREPRINTED STATE VOCATIONAL REAHBILITATION PLAN

(a) Submitted because required of all State agencies

2A	List of Pertinent Laws and Interpretations
3.1.A	Attorney General's Certification
3.3(a)A	Organization and Functions of the Sole State Agency and designated State unit
3.3(a)B	Organization Charts
4.1A	Responsibility for Appointment of Personnel Under a Federally Approved
or	Merit system
4.1B	Description of Personnel System Other than a Federally Approved Merit System
8.3A	Methods of Expanding and Improving Services to the Severely Handicapped
9.11(a)A	Methods of Administration (Civil Rights)

(b) Submitted because of options chosen

3.5A	Third Party Funding Agreements
6.3(a)A	Economic Need
8.1(d)A	Changes in Policy Resulting from Statewide Studies and Annual Program Evaluations
8.2(a)A	Order of Selection
8.2(b)A	Outcomes and Service Goals; Obstacles; Time Periods

Effective Date October 1, 1979

Effective date and State official's signature

The State agency or designated State unit recognizes this as an interim State plan to be replaced with a comprehensive State vocational rehabilitation plan submitted in preprint form, pursuant to instructions to be issued at a later date by the Rehabilitation Services Administration.

The effective date of this interim three-year State plan is October 1, 1979.

I hereby certify that I am authorized to submit this plan on behalf of:

DATE: 7/3/79

Department of Rehabilitation Services
(Designated single State agency or State unit)

(Signature)

James S. Jeffers
(Typed name of signer)

Director, Department of Rehabilitation Services
(Title)

LIST OF PERTINENT LAWS AND INTERPRETATIONS

The following State Laws on vocational rehabilitation are in effect:

1. An Act in relation to vocational rehabilitation of disabled persons, approved June 28, 1921, as amended, Chapter 23, Section 3431 et seq; (Amended July 1, 1975, with an effective date of July 1, 1976).

2. An Act in relation to the operation of vending facilities on public and private property by blind persons, and to repeal existing Acts in relation to the operation and acquisition of structures for business use by the blind; approved July 1976, Chapter 23, repeals paragraphs 3351-3355.

3. An Act to revise the law in relation to personnel administration, approved July 18, 1955, to be cited as The Personnel Code, Chapter 127, Section 63b, 119b, as amended by P.A. 78-1192, effective September 5, 1974; "Inter-Agency Committee on Handicapped Employees" Chapter 127, Section 63b, 119a. Further amended by P.A. 78-1192, effective September 5, 1974, "Affirmative Action", now Chapter 127, Section 63b, 119b.

4. An Act in relation to Administrative Rules and Procedures amends Administrative Rules Act, standardizes procedure for notice, Chapter 127, adds paragraph 268.2, to be cited as "The Illinois Administrative Procedure Act", P.A. 79-1083, made applicable to an Act in relation to Disabled Persons, P.A. 79-1346, effective July 1, 1977.

5. The Attorney General of the State of Illinois has certified that the Act identified in 1. above establishes the Board of Vocational Rehabilitation as the single State agency for administering and supervising the State's vocational rehabilitation program.

6. Illinois HB 2380 creates a Department of Rehabilitation Services and transfers thereto the property, personnel and responsibilities of the Board and Division of Vocational Rehabilitation effective immediately.

7. Illinois HB 455 transfers the supervisory authority over certain institutions for the handicapped from the Department of Children and Family Services to the Department of Rehabilitation Services, effective July 1, 1979.

8. Amendment Number 2 of Illinois HB 969 transfers from the Illinois Department of Public Aid to the Illinois Department on Aging and the Illinois Department of Rehabilitation Services the responsibility to establish a program of services to prevent the unnecessary institutionalization of persons who could remain in their own homes with the availability of certain community and home based services effective July 1, 1979.

9. Illinois Senate Bill 1314 transfers the administration of the Division of Services for Crippled Children from the University of Illinois to the Department of Rehabilitation Services effective July 1, 1980.

ATTORNEY GENERAL'S CERTIFICATION

I certify that the Board of Vocational Rehabilitation*pursuant to P.A. 79-1175:

1) has the authority to submit the State Plan for Vocational Rehabilitation Services under Section 101(a)(1)(A) of the Rehabilitation Act of 1973 (P.L. 93-112, as amended); and

2) is the single State agency responsible for administering and supervising the program in accordance with the plan.

I further certify that nothing in this State Plan is inconsistent with State law. The legal authority for the administration of the State Plan is Illinois Revised Statutes 1977, Chapter 23, Section 3431, et seq.

Dated Sept. 9, 1977

Signed William J. Scott
Attorney General
State of Illinois

Attachment 3.1A, page 1 of 1 page

Effective October 1, 1977

*Final State Plan will show "Department of Rehabilitation Services" rather than the Board of Vocational Rehabilitation.

1. The Executive Policy Committee is comprised of the Executive Associate Director, the Deputy Director for Disability Determination Services, the Chief of Staff, the Executive Secretariat, the Chief Program Administrators for Rehabilitation Services, Management and Budget, and Disability Determination Services, and the Director's Administrative Assistant. The Committee's purposes are: a) to insure comprehensive agency-wide input in the development and implementation of all program planning and policy development activities; b) to provide a formalized mechanism for the coordination of all Department activities and initiatives; c) to provide a vehicle for the continuous and timely monitoring of program goals and objectives; and d) to provide management team leadership to insure accountability of all program activities.

2. The Executive Secretariat Unit is the policy coordinating and monitoring office of the Department of Rehabilitation Services. The unit was created to insure that the Department is fulfilling its basic mission, goals, and objectives, and that is is programmatically accountable and consistent in its policy and procedural activities. The unit functions to facilitate communications among the Director and the Director's Staff, other members of the Department the state and federal governments and the general public.

3. The Legal Unit provides analysis, interpretation, and application of federal and state laws and regulations pertinent to the Administration of the Federal Disability and Rehabilitation programs in the State of Illinois.

4. The Legislative Affairs Unit is responsible for coordinating the agency's activity with the State legislature. The unit monitors both State and Federal legislation, as well as legislation proposed by the Department of Rehabilitation Services; represents the Director and Chief of Staff in working with legislative staff and the State and Federal congress and apprises staff and consumers of pertinent legislation

5. The Management and Employee Relations Unit promotes affirmative action and equal employment opportunity within the Department and is responsible for labor relations and contract negotiations. The unit also has responsibility for staff development and training.

ORGANIZATION OF THE DEPARTMENT OF REHABILITATION SERVICES

The Department of Rehabilitation Services is designated by State Statute as the Agency to carry out the provisions of the Federal Rehabilitation Act and the Federal Social Security Act, to the extent and in the manner specified in thest Acts. As mandated by the 1979 State Statute, a Department of Rehabilitation Services, under the direction and control of the Governor, is established for the administration of the rehabilitation program in Illinois. This includes the determination of eligibility for services and the provision of these services pursuant to the State Plan. The organization of the Department is described below:

A. The State Director is the statutory Executive Officer for matters pertaining to vocational rehabilitation and is responsible for the direction and administration of the State Rehabilitation Services program. The Director is responsible for the coordination and integration of all activities, development and interpretation of policies, rules, regulations and standards, employment, training and supervision of staff. This responsibility also includes direction of the Illinois Federal Disability Program in accordance with the agreement between the State Agency and the U. S. Department of Health, Education and Welfare.

B. There are nine units with direct responsibility to the State Director or his Chief of Staff: 1) Executive Policy Committee, 2) Executive Secretariat, 3) Legal, 4) Legislative Affairs, 5) Management and Employee Relations, 6) Internal Audit, 7) Consumer Affairs, 8) Public Information and Education and 9) Inter-Agency Coordination.

The Director's Chief of Staff/Executive Assistant, coordinates the operations of all units responsible to the Director. The Chief of Staff directly supervises the Legal Unit, Legislative Affairs, Consumer and Inter-Agency Affairs and Public Information and Education.

The following are brief descriptions of the units responsible to the Director and/or the Chief of Staff:

6. The Internal Audit Unit develops and implements agency-wide program audit and accountability standards to be utilized in the Management of the Department of Rehabilitation Services programs. The unit administers a formalized three-year audit plan, conducts unscheduled audits and upon requests of the Director, is available to provide special audits and technical assistance.

7. The Consumer Affairs Unit has responsibility for providing client assistance; consumer information; consumer consultation; and input into agency policy, planning and evaluation; coordination of accessibility policy issues and programs; and for facilitating coordination between the Department of Rehabilitation Services and other agencies. The unit maintains a "hot-line telephone system" which individuals may utilize to obtain information or assistance in areas of concern to disabled persons.

8. The Public Information and Education Office is responsible for the coordination of agency information to the public. This Unit also provides review of agency goals and objectives to insure public awareness, develops public educational programs with field staff, prepares the agency newsletter, and compiles the agency annual report.

9. The Inter-Agency Coordination Unit was established in May of 1979. A major purpose of the new unit is to review and update all forty-eight(48) cooperative agreements currently in effect between the Department of Rehabilitation Services and other agencies. This unit oversees the development of new inter-agency agreements to ensure that there is consistency in the Department of Rehabilitation Services' relationships with cooperating agencies.

C. The Department of Rehabilitation Services is divided into four administrative sections. The Disability Determination Service, Rehabilitation Services and the Community and Residential Services Sections are responsible to the Executive Assistant Director while the Management and Budget Section is directly responsible to the Chief Program Administrator for Management and Budget.

1. The Chief Program Administrator of Disability Determination Services carries out the provisions of an agreement between the State Agency and the Department of Health, Education and Welfare under which the agency makes determinations of disabilities under Section 216 of the Social Security Act.

2. The Chief Program Administrator of Rehabilitation Services is responsible for planning, developing, coordinating and implementing the Department's program as it relates to the provision of rehabilitation services to disabled individuals.

   The State is divided into five regions each of which is under the supervision of a Regional Executive Officer. Regions are comprised of districts, each district represented by one counselor. Districts are established according to geography, population, and special needs.

3. Effective July 1, 1979, the Residential and Community Services Unit was transferred to the Department of Rehabilitation Services from the Department of Children and Family Services. Persons charged with the administration of these programs will be responsible to the Executive Assistant Director. Included in the transfer will be the appropriate administrative and operations personnel, clients and services of four facilities and one community-based program:

   a. Illinois School for the Deaf - Jacksonville

   b. Illinois School for the Visually Impaired - Jacksonville

   c. Illinois Children's Hospital/School - Chicago

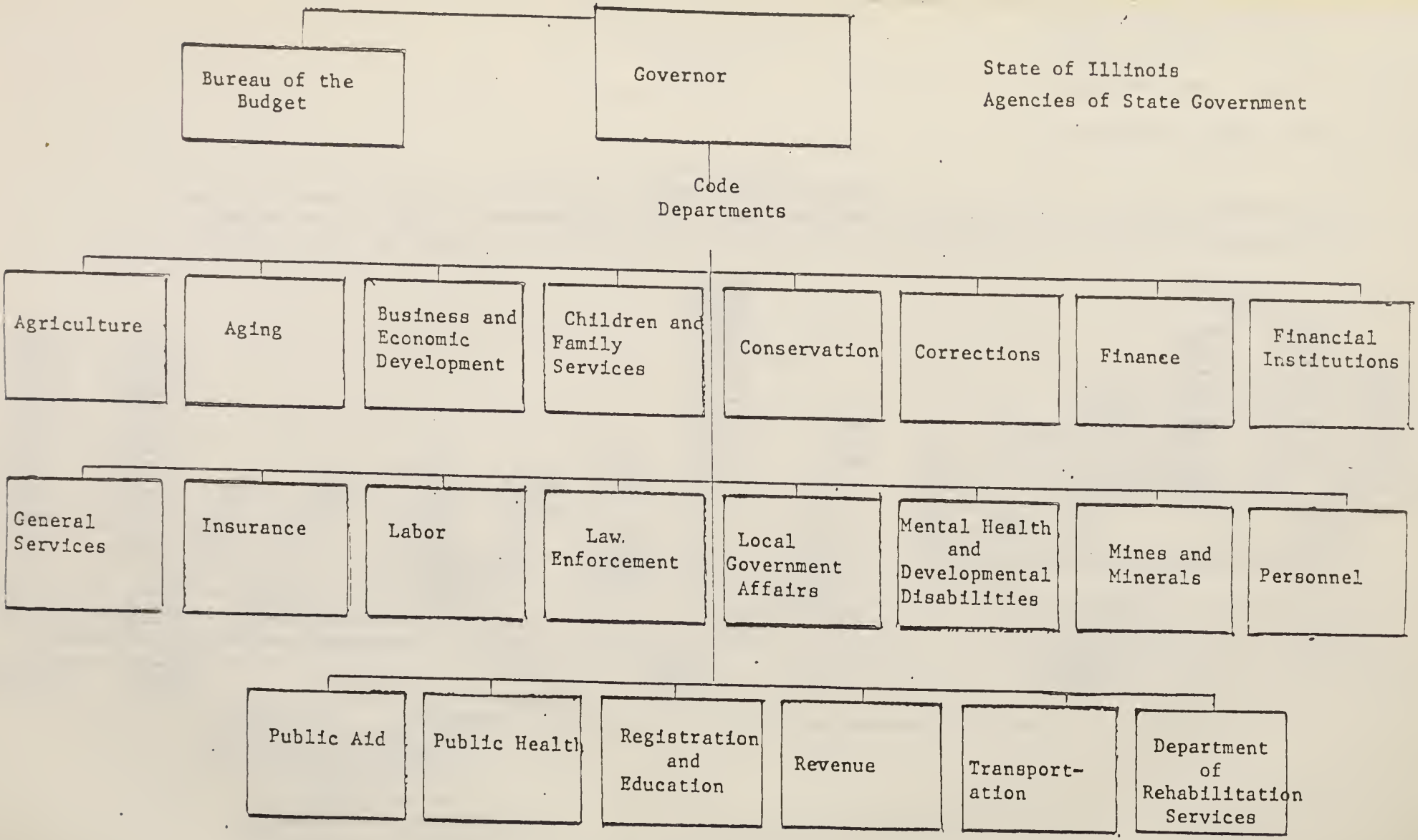
   d. Illinois Visually Handicapped Institute - Chicago

   e. Community Services for the Visually Handicapped - Statewide

4. The Chief Program Administrator of the Management and Budget Section performs administrative and managerial work in planning, developing, coordinating, and implementing adminstrative activities of the Department. This person is also responsible for developing and maintaining a fiscal plan to assist management in determining Department resources and cash availability and to insure that adequate funds are available to serve disabled individuals. This Section is comprised of the Office of Management, the Office of Accounting, the Office of Budget, the Office of Program Planning, Development and Evaluation, and the Federal Assistance Programs Office.

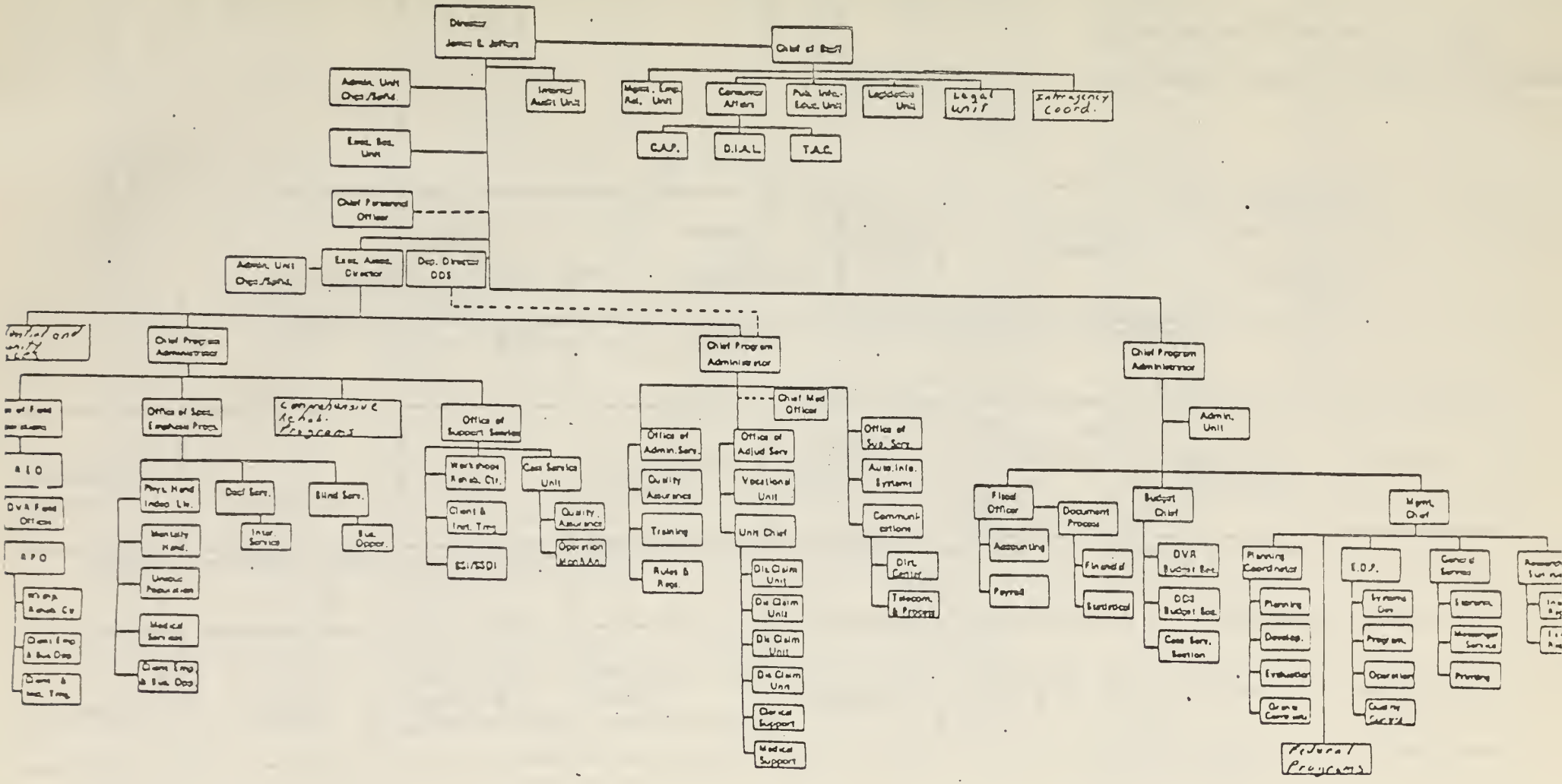
D. The Personnel Services Office staff is employed by the State Department of Personnel. It is assigned to the Department to conduct a comprehensive personnel program for the Department and to assure strict compliance with the provision of the Personnel Code, Rules and Regulations, and Pay Plan, as applicable to Grant-in-Aid agencies, in all personnel transactions and related activities.

State of Illinois
Agencies of State Government



Effective Date: October 1, 1979

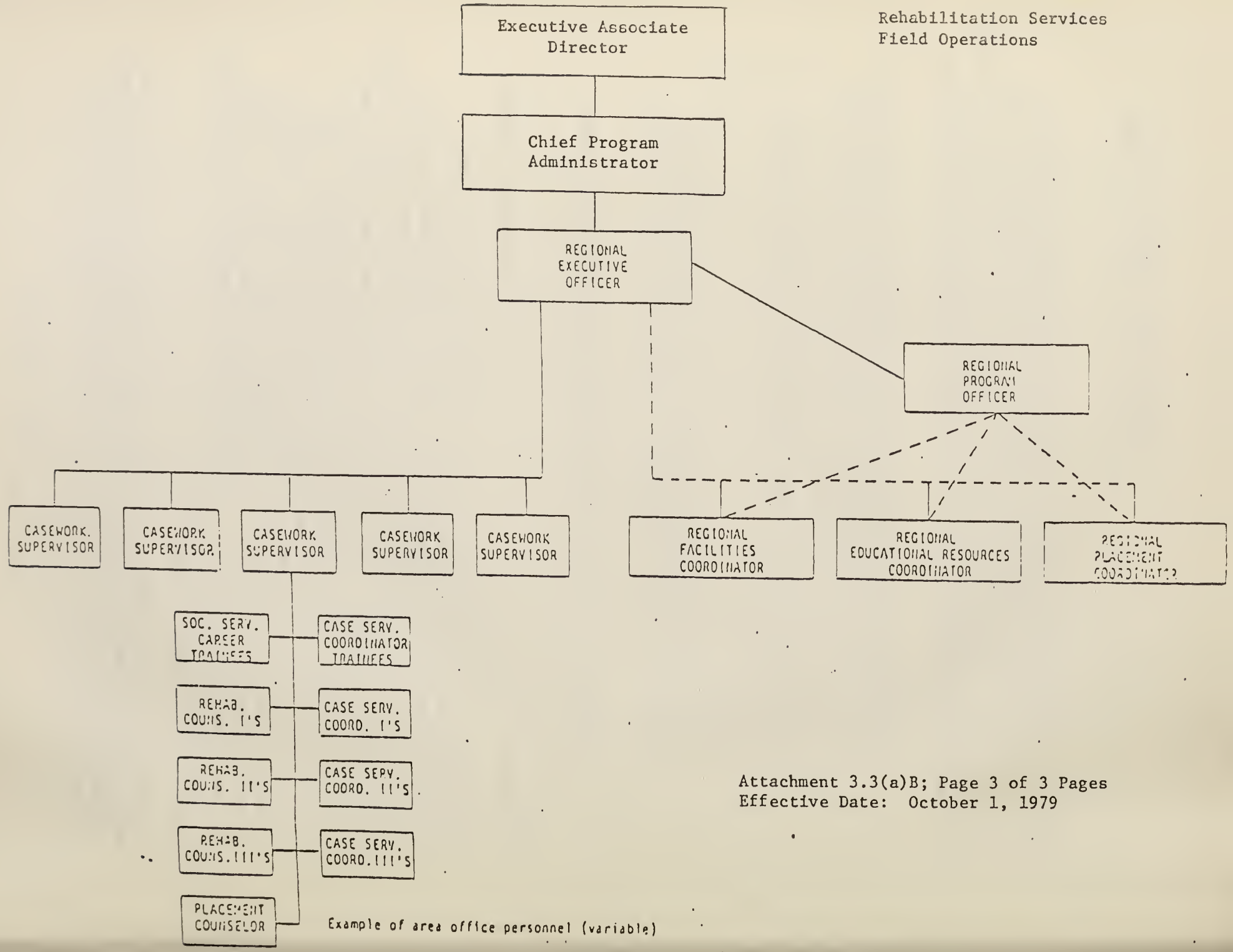
ORGANIZATIONAL CHART



NOTE: The Residential and Community Service Units transferred to the Department of Rehabilitation Services, effective July 1, 1979, is adminstered from a level comparable to that of Chief Program Administrator who will report directly to the Executive Associate Director.

Effective Date: October 1, 1979

Rehabilitation Services
Field Operations



Attachment 3.3(a)B; Page 3 of 3 Pages
Effective Date: October 1, 1979

THIRD PARTY FUNDING AGREEMENTS

The Illinois Department of Rehabilitation Services has Third Party Funding Agreements with 14 special education joint agreement districts, and one each with Southern Illinois University - Carbondale, William Rainey Harper Community College and Waubonsee Community College. The agreements are described below.

Vocational Adjustment Counselors (VAC)

Vocational Adjustment Counselors are rehabilitation counselors, performing all established functions and duties of a Department of Rehabilitation Services counselor. They handle specialized caseloads of eligible clients. Clients are served in either the Department of Rehabilitation Services' cooperative Secondary Work Experience Program (SWEP) or as individual clients needing services concurrent with or immediately following their education. VAC's serve as the coordinating liaison between the Department of Rehabilitation Services and the schools: they work closely with SWEP personnel, school and administrators, other local VR staff, special education support staff, community resources, and current or potential clients in planning for and providing necessary rehabilitation services through cooperative development of the PL 94-142 Individualized Education Plan (IEP) and the Department of Rehabilitation Services' Individual Written Rehabilitation Plan (IWRP).

Department of Rehabilitation Services criteria for establishing VAC programs are:

1. An established cooperative SWEP agreement in operation, the presence of a caseload size of at least 100 clients, or a demonstrated potential to reach a caseload size of 100 clients;

2. Indications within a Department of Rehabilitation Services region that, due to a lack of personnel or unfilled positions, agency restrictions or personnel headcount, etc., a VAC program would relieve one or more counselors to work other cases within a district office;

3. A demonstrated need for the Department of Rehabilitation Services to serve existing and potential clients who are severely disabled;

4. Interest by both the Department of Rehabilitation Services and school staff in working together cooperatively for the enhancement of services to handicapped individuals through new approaches and adequate supervision available from the Department of Rehabilitation Services.

VAC's are jointly selected and can also be jointly terminated by the Department of Rehabilitation Services and the school. Although VAC's are employees of the school vendor, they must meet jointly established requirements of certification, working hours and benefits of those required of educational personnel within the schools' employment. VAC's are housed within the school domain but must function as rehabilitation counselors rather than prevocational counselors, teachers or school administrators.

All rehabilitation processes, casework procedures, Agency directives relative to clients and expenditures of the Department of Rehabilitation Services' monies by VAC's are under the direct supervision of the Department of Rehabilitation Services Regional Executive Officer/designee. Generally the designee is a casework supervisor who also serves as project officer for managing and monitoring the Third Party Contract/Agreement. Third party funding is only for VAC administration and is developed in accordance with VR rules and regulations. Case services budgets for VAC's are determined through the established Department of Rehabilitation Services case service budget allocation system for all VR counselors.

The Evaluation and Development Center

The purpose of this third party agreement with the Board of Trustees of Southern Illinois University at Carbondale is to provide a continuing program of rehabilitation services to the handicapped citizens of Southern Illinois. These services are provided to residents of sixteen Southern Illinois counties: Union, Johnson, Pope, Williamson, Franklin, Jackson, Hamilton, Randolph, Lawrence, Gallatin, Massac, Perry, Alexander, Washington, Saline and White. The program site is located in Jackson County.

The following are continuing goals of the program:

1. The provision of diagnostic medical services within the vocational evaluation and planning phases of the rehabilitation process.

2. The integration of psychological services into the vocational evaluation and planning phases of the rehabilitation process.

3. The development and effective utilization of alternate forms of vocational assessments to more realistically determine vocational potential.

4. The provision of transportation services in order to provide rehabilitation services to a wide geographic area.

5. The provision of a special driver training program to facilitate more and better rehabilitation closures.

6. The provision of individualized job placement services from the beginning of the vocational evaluation phase through the entire rehabilitation process.

7. The provision of follow-up services for up to one year after initial competitive employment.

8. The provision of suitable housing arrangements which will be conducive to successful rehabilitation outcomes for those clients who live outside the daily transportation routes.

9. The provision of general medical examination prior to a client's being accepted for service.

10. The provision of medical consultation with the staff regarding clients receiving services.

11. The provision of critical and timely services to cleints by better organization and integration of the Department of Rehabilitation Services and SIU-C rehabilitation services.

12. The provision of developmental skills training to enchance client employability.

The program employs three vocational evaluators, one rehabilitation counselor, three job development and placement specialists, one psychometrist, one intake specialist/evaluator, one physician (20%), one development skills training specialist, one development skills training specialist who also is the driver education specialist, two secretaries and one clerk typist, three bus drivers, and two graduate assistants at half time.

William Rainey Harper Community College

The purpose of this third party agreement is to provide post secondary training for hearing impaired students of William Rainey Harper Community College. The college is located in Palatine and serves the northern part of Cook County which forms Junior College District 512.

The objectives of the program are as follows:

A. To make a community college degree and occupational program available to hearing impaired citizens.

B. To allow those hearing impaired persons who desire a four-year college degree to enter a transfer program in order to pursue such a degree.

C. To provide an opportunity for the hearing impaired student to enter a career program to prepare for his vocational choice.

D. To provide an opportunity for the hearing impaired student to receive orientation to the college community and assistance with course selection.

E. To provide a preparatory program for students who need evaluation and support services to determine their capability to benefit from the collegiate program.

F. To offer tutoring for each course for the hearing impaired, as well as specific self-contained courses to meet the educational needs of the hearing impaired.

G. To make interpretive and notetaker services for every class in which the hearing impaired student is enrolled.

H. To plan on-going articulation meetings with high schools and other organizations which serve the hearing impaired.

I. To integrate hearing impaired students into the Harper community.

J. To provide an opportunity for the hearing impaired to earn high school diploma through the G.E.D. Program when needed.

K. To offer opportunities for deaf adults in the community to begin or to continue a college education.

L. To complement the educational programs with effective counseling services, including guidance and assistance to each hearing impaired student.

The program employs one coordinator, one counselor, one secretary, one instructor, one interpreter/supervisor, two full time interpreters, one part time interpreter/tutor, two full time tutors, part time notetakers, a winter/summer coordinator (rider) and a winter/summer counselor (rider).

Waubonsee Community College

The purpose of this agreement is to continue a post secondary training program for the hard of hearing and deaf students of Waubonsee Community College in Sugar Grove, Illinois. This community college serves a five county area of Northern Illinois which forms Junior College District 516.

Overall objectives of the program are (1) to continue a pilot career program with emphasis on technical/vocational training of hearing impaired students, (2) to provide for the ultimate placement of these students in jobs relevant to their training, abilities, and skills, and (3) to assist students in job adjustment and interaction with individuals who are not hearing impaired.

The program employs one director/coordinator, three instructors, one interpreter/manager, and eight interpreters. Also part time faculty, tutors and notetakers (students) are employed pursuant to this agreement.

RESPONSIBILITY FOR APPOINTMENT OF PERSONNEL

All personnel, professional and clerical, are selected on the basis of merit and fitness as provided in the State Personnel Code, Personnel Rules, and collective bargaining agreements. The Illinois Department of Personnel administers the Code, enforces the Rules and negotiates contracts with recognized employee bargaining units.

The State Department of Personnel conducts examinations to determine relative fitness of applicants. Examinations consist of one or more tests in any combination and include evaluations of all pertinent factors. The State Department of Personnel, from these results, establishes a list of qualified applicants eligible for each job classification. The Department of Rehabilitation Services interviews and selects from lists of applicants which are requested from the Department of Personnel.

Effective July 1, 1977, vacancies which occur in positions covered by a collective bargaining agreement are filled by bidding procedures outlined in the negotiated contract. Bargaining unit employees must meet qualifications established by the Department of Personnel before being promoted to a vacant position in the bargaining unit.

The filling of vacant positions subject to Jurisdiction B of the Personnel Code may be made in any of the following ways at the discretion of the Department Director. However, no position may be filled by any other means when there is an available person on a reemployment list for the title in the Department and for the county, location, or area in which the position is established:

1. By appointment from the appropriate open competitive list;

2. By promotion of an employee who has been certified during his current period of continuous service by a qualifying examination;

3. By reinstatement of a former certified employee;

4. By intra-agency transfer or inter-agency transfer;

5. By demoting an employee after having filed charges;

6. By accepting an employee's request for a voluntary reduction.

When a vacancy occurs in the Department, the Department Director may recommend a person for the position to the Director, State Department of Personnel. The Director of the State Department of Personnel may approve the appointment, provided such appointment would not be contrary to applicable provisions of the Personnel Rules and Personnel Code.

ECONOMIC NEED

According to a policy change approved by the Board of Vocational Rehabilitation on October 24 and 25, 1977, the following services are exempt from the Economic Needs Test, effective January 1, 1978:

1. Evaluation of rehabilitation potential (including diagnostic and related services);

2. Counseling, guidance, and referral services;

3. Interpreter services for the deaf (including note-taking);

4. Reader fees;

5. Services to groups;

6. Placement.

This leaves the following services subject to the Economic Needs Test:

1. Physical and mental restoration services;

2. Vocational and other training services;

3. Maintenance;

4. Transportation;

5. Services to members of a handicapped individual's family;

6. Telecommunications, sensory, and other technological aids and devices;

7. Post-employment services;

8. Occupational licenses, tools, equipment, and initial stocks and supplies;

9. Other goods and services which can reasonably be expected to benefit a handicapped individual in terms of his employability.

CHANGES IN POLICY RESULTING FROM STATEWIDE STUDIES
AND ANNUAL PROGRAM EVALUATIONS

In response to statewide studies conducted either by the Department of Rehabilitation Services or by the state itself, the following changes in policy have occurred:

1. A procedural manual was developed to interpret new policies relative to the development and management of agency grants and contracts.

2. A Special Emphasis Unit was created to develop, coordinate and monitor services for blind and visually impaired, deaf and hearing impaired, physically handicapped clients, mentally handicapped clients and unique populations (e.g., American Indians). Because of the Department of Rehabilitation Services' intent to place more emphasis on severely disabled groups, the Special Emphasis Unit office is located in Chicago where the greatest need exists and where most of the services are available.

3. Four educational facilities and one community-based program are being transferred to the Department of Rehabilitation Services from the Illinois Department of Children and Family Services effective July 1, 1979.

4. Legislation recently passed by the Illinois State Legislature changes the former Division of Vocational Rehabilitation into a code department under the Governor, effective July 1, 1979; the Agency will be known as the Department of Rehabilitation Services.

5. Discussions are being held relative to the transfer of the Division of Services to Crippled Children from the University of Illinois to the Department of Rehabilitation Services.

6. Several personnel transfers are being considered in response to the Governor's Task Force Report.

7. Several internal studies have been conducted to evaluate the effect of decentralizing the main Department of Rehabilitation Services office in Region 4, and establishing area offices throughout the region. During fiscal year 1980, actual office relocation will begin. It is anticipated that this action will expand visibility and increase services within the Region.

8. As a result of findings of Federal audits of the Department of Rehabilitation Services operations, dating as far back as 1974, a redesigning of the Department of Rehabilitation Services accounting system is being considered. On December 1, 1978, a team of Electronic Data Processing staff members were selected to conduct a preliminary investigation into the deficiencies of the present accounting system. The areas of deficiencies were slow payment on vouchers to vendors, the presence of human error in this voucher process and lag time in entering field authorizations into the Central Accounting System.

To resolve the deficiencies, the investigating team suggested the use of a Financial Accounting Tracking System (FATS). FATS would be an online date base system which would provide an instantaneous remote entry and inquiry ability for all financial transactions. In addition, FATS would interface with the existing statistical tracking and retrieval system to provide data for budget and program monitoring purposes. Expenditures for formal studies or direct moves to implement FATS are pending Federal approval of the proposed system for the Department of Rehabilitation Services.

ORDER OF SELECTION

*Groups of handicapped individuals in order of selection:

1. The severely handicapped, as defined by RSA Regulations.
2. Non-severely disabled public safety officers.
3. Non-severely disabled public aid recipients.
4. All other non-severely disabled persons.

*The Illinois Department of Rehabilitation Services will provide uninterrupted services to clients in accordance with established IWRP's. The department will also continue to provide eligibility determination services to all persons who apply for services.

OUTCOMES AND SERVICE GOALS: OBSTACLES; TIME PERIODS

A. Outcomes and Service Goals for FY 80, 81 and 82 (10-1-79 through 9-30-82)

Service Goals-General:	FY 80		FY 81		FY 82	
	To be Served	To be Rehabilitated	To be Served	To be Rehabilitated	To be Served	To be Rehabilitated
SSDI (Trust Fund)	5,460	600	6,700	700	6,700	750
SSI (Title XVI Fund)	3,640	250	4,480	300	4,480	325
Section 110 and I&E:						
Severely Disabled	22,140	4,100	21,600	4,450	22,020	4,600
Non-severely Disabled Public Safety Officers	*	*	*	*	*	*
Non-severely Disabled Public Aid Recipients	4,760	550	4,820	600	5,000	650
All Other Non-severely Disabled	19,000	3,500	18,400	3,650	17,800	3,475
TOTAL	55,000	9,000	56,000	9,700	56,000	9,800

*Insufficient data to make this estimate

Service Goals-Public Aid:	FY 80		FY 81		FY 82	
	To be Served	To be Rehabilitated	To be Served	To be Rehabilitated	To be Served	To be Rehabilitated
SSDI Beneficiaries	1,360	150	1,670	175	1,670	190
SSI Recipients	3,640	250	4,480	300	4,480	325
All Others	7,650	1,300	7,850	1,425	8,050	1,535
TOTAL	12,650	1,700	14,000	1,900	14,200	2,050

Service Goals-Severely Disabled:	FY 80		FY 81		FY 82	
	To be Served	To be Rehabilitated	To be Served	To be Rehabilitated	To be Served	To be Rehabilitated
SSDI Beneficiaries	5,460	600	6,700	700	6,700	750
SSI Recipients	3,640	250	4,480	300	4,480	325
All Others	22,140	4,100	21,600	4,450	22,020	4,600
TOTAL	31,240	4,950	32,780	5,450	33,200	5,675

B. Obstacles

No obstacles are anticipated in attaining FY 80, 81 and 82 service goals since operations will be conducted in accordance with order of selection previously established.

C. Time Periods

The time period in which the above service goals are to be achieved is three years: FY's 80, 81 and 82.

METHODS OF EXPANDING AND IMPROVING SERVICES TO THE SEVERELY DISABLED

The Illinois Department of Rehabilitation Services' purpose in emphasizing programs to serve the needs of the severely disabled individuals is twofold:

- To fulfill the mandate of the people as reflected by the Rehabilitation Act of 1973, as amended; and

- To promote and provide to severely disabled clients quality individualized rehabilitation services to assist in bringing greater meaning and independence to their lives through gainful employment.

1. Goals and Objectives

The following objectives have been established to further expand and improve the Department of Rehabilitation Services commitment to service to severely disabled clients:

a) To provide quality services to 31,240 severely disabled clients during FY 1980. At least 55% of the total numbers served by the Department of Rehabilitation Services will be severely disabled individuals.

b) To vocationally rehabilitate (Status 26) 4,950 severely disabled clients during FY 1980. If changes in federal vocational rehabilitation funding levels occur, the number of rehabilitants will change but the percent of severely disabled persons should remain relatively constant.

c) To implement a case services allocation plan in conjunction with priority selection techniques thereby insuring full service to severely disabled clients, even in light of potential funding restrictions.

d) To initiate a needs assessment study to identify the unmet needs of the severely disabled individuals in Illinois, especially in terms of need for comprehensive rehabilitation services.

e) To develop plans for the formulation of comprehensive rehabilitation programs to serve the most severely disabled clients. The purpose of these proposed programs will be to enrich the lives of severely disabled persons with little or no recognizable vocational potential by increasing their independent living skills.

f) To emphasize the use of I & E Grants for the development of innovative projects designed specifically for service delivery to severely disabled clients.

2. Issues and Problems

The following are problem areas in the delivery of services to the severely disabled. Efforts to resolve these problems will be intensified in FY 1980 to further enhance the Department of Rehabilitation Services ability to reach and serve severely disabled persons.

a) The number of severely disabled clients is a function of total intake. The greater the intake, the greater the number of severely disabled clients. Should a reduction in funding occur, intake levels would be reduced; therefore, the number of severely disabled clients served would also be reduced.

b) Services for the severely disabled are more costly than those for non-severely disabled clients. To avoid a reduction in numbers served, given a restricted budget, special emphasis must be placed on alternate sources of funds and similar benefits.

c) A positive issue is the increased capacity to serve the severely disabled individuals as a result of the transfer of four educational facilities and one community-based program to the Department of Rehabilitation Services from the Illinois Department of Children & Family Services, effective July 1, 1979.

d) In rural areas of the state, resources such as diagnostic, transportation, housing, training programs and equipment are scarce.

3. Planned Activities

The Department of Rehabilitation Services is proud of its accomplishments in the area of expanding and improving services to severely disabled clients. Represented below are a number of ongoing and planned activities for severely disabled clients.

a) The Office of Special Emphasis Programs was created during FY78 and is part of the Department's Rehabilitation Services Section. This new office is responsible for coordinating, developing and monitoring services relating to the blind and visually impaired, deaf and hearing-impaired, severely physically and mentally handicapped, independent living rehabilitation services, the employment opportunity program and unique populations (e.g., American Indians, Vietnamese refugees, etc.)

b) A Quality Assurance Unit was created in FY 78 to develop an evaluation system for service effectiveness with special emphasis on vocational rehabilitation counselor skills.

c) Phase II of the Department of Rehabilitation Services Human Services Plan for 1979 entails a study of Services for the Severely Handicapped A number of suggestions were made in this document for which follow-up measures are being conducted.

d) Effective July 1, 1979, the responsibility for four educational facilities and one community based program will be transferred to the Department of Rehabilitation Services from the Illinois Department of Children and Family Services. These programs serve severely disabled children (aged three and up) and adults, and as such will add to the existing vocational rehabilitation programs while providing an area for development of additional comprehensive rehabilitation services.

e) Six Consumer Advisory Councils - five regional and one statewide - provide policy development consultation to the Department of Rehabilitation Services. Selected by handicapped citizens of the various regions, nine members serve 3-year terms on the Regional Consumer Advisory Councils. Each RCAC selects two individuals to serve two years on the State Consumer Advisory Council. An additional at-large member of the SCAC is also elected. Each council meets at least quarterly.

Recently, the State Consumer Advisory Council reviewed and commented on an agency planning document "Services for the Severely Handicapped".

f) The Disabled Individuals Assistance Line (DIAL) was established in 1976 as an Innovation and Expansion Grant project. Funding for the DIAL project has been requested in the Department of Rehabilitation Services FY80 budget.

The Department of Rehabilitation Services utilizes the DIAL toll-free "hotline" as a liaison between agency clientele and other interested persons and agency staff responsible for planning and developing the Department of Rehabilitation Services policy especially as it relates to rehabilitation services and employment of disabled persons. Another important service of the DIAL project is its referrals to other agencies who can provide additional services to disabled individuals.

g) A Caseload Analysis System is presently being designed to evaluate the processes and outcomes of service provision. The CAS will be used to facilitate effective and high quality case service provision and to assess casework at various staff levels.

h) A "Study to Determine the Need for Comprehensive Rehabilitation Services Among Severely Disabled Persons in Illinois" is now being conducted. This extensive study will outline needs for Comprehensive Rehabilitation and will recommend applications thereof for severely disabled persons in Illinois.

i) Task force studies have been conducted on the Department's programs for the blind and the deaf. These independent, year-long studies culminated with two reports which give greater insight as to the operations of programs for the blind and the deaf, and also offered recommendations for improved and expanded programs. These reports are being circulated within the agency and to interested parties outside the department for review and comment. It is felt that these task force studies will serve as a catalyst for discussion of programs for the blind and the deaf and will be later extended into a program evaluation of related programs.

j) A proposed I & E Grant project, will analyze the highly concentrated disabled population of the low-income areas of inner city Chicago. This study should include suggestions for upgrading and increasing services to the under-served populations.

k) The Department of Rehabilitation Services has established the Migrant Workers Project which provides rehabilitation services to handicapped migratory agricultural workers and to seasonal farm workers. Services may also be provided to family members whether or not they are handicapped when the services are required to facilitate the rehabilitation of the handicapped individual.

l) An I & E Grant project, known as the Uptown Study, is being conducted by the Japanese-American Service Committee to determine the need for an additional Department of Rehabilitation Services Office on the near North Side of Chicago. Specifically, the survey will determine the need for bi-cultural/bilingual services for the unique Asian-American population of the Uptown-Edgewater, Lakeview-Lincoln Park areas of Chicago.

Currently, the Japanese-American Service Committee is proposing a continuation and expansion of the original study to also assess the needs of the disabled population of the Logan Square Area of Chicago. The appropriate research and statistics would be supplied by this study to plan future service delivery systems for this part of the city.

NONDISCRIMINATION: ON THE BASIS OF RACE, COLOR, OR NATIONAL ORIGIN

Methods of Administration of the Provisions of the Civil Rights Act of 1964:

A. The Department will inform and instruct its own staff concerning their obligations under the Act, the Regulations, and the Statement of Compliance filed by the Department by:

   1. Making copies of all pertinent documents available to the entire staff;

   2. Conducting, as a regular part of its in-service training program, meetings to explain to all staff the intent and meaning of such documents and to instruct them as to their obligation in carrying out the policies contained therein;

   3. Conducting through regular supervisory channels, constant review of practices and policies to assure that no individual is being discriminated against because of race, color, or national origin.

B. The Department will inform and instruct other agencies, institutions, organizations, political subdivisions, and vendors which provide services, financial aid, or benefits under the program of their obligations to comply with the Act, Regulations, and the Statement of Compliance filed by the Department as a condition to their initial or continued financial participation in the program. This will be accomplished:

   1. By making clear, through written materials and personal explanations on a group or individual basis, the requirements of the Civil Rights Act and implementing Regulations and the policies and undertakings of the Department to effectuate these requirements.

   2. Where another agency, institution, organization, political subdivision, or vendor conducts any activity or furnishes vocational rehabilitation services under a subgrant, contract, or other arrangement, by assuring itself that such activity will be conducted or such services will be furnished in accordance with the Department's obligations in its Statement of Compliance. This will be accomplished in appropriate cases by determing that the agency, institution, organization, political subdivision or vendor has executed an assurance in the form prescribed by the Department of Health, Education, and Welfare which is currently effective and applicable to the program under which the activity is conducted or the services furnished. In other cases, the State agency will take appropriate steps to satisfy itself that the other agency,

institution, organization, political subdivision, or vendor has agreed to and is conducting the activity or furnishing the service in accordance with the provision of the Statement of Compliance. This includes the use of the following statement which will accompany an authorization for services: Acceptance of this authorization signifies full compliance with Title VI of the Civil Rights Act of 1964, "... to the end that no person in the United States shall; on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or to be otherwise subjected to discrimination under any program or activity...".

C. The State agency will inform clients, participants, potential clients and participants, and other interested persons, of the fact that services, financial aid, and other benefits under the program are provided on a non-discriminatory basis, as required by the Civil Rights Act, and of their right to file a complaint with the State agency, of their right to file their complaint with the Federal agency, or both, if they believe that discrimination on the ground of race, color, or national origin is being practiced. This will be accomplished by:

1. Written notice to applicants when they apply for services, such as: Services, financial aid, and other benefits of the Department of Rehabilitation Services are provided on a non-discriminatory basis, as required by the Civil Rights Act of 1964. Applicants, clients, and participants who believe that discrimination on the ground of race, color, or national origin is being practiced by the Department of Rehabilitation Services may file a complaint with the State agency, the federal agency, or both. Complaints shall be signed by the person making it and addressed to the State Director, Department of Rehabilitation Services.

2. Inclusion of Appropriate explanatory statements in public information materials which will be made available to interested persons and particularly to those individuals and groups which may be sources of referrals and applications.

D. Discrimination complaints are handled through the complaint procedure established by the Equal Employment Opportunity Officer.

E. At least once a year and more frequently in those cases where discriminatory practices are alleged or suspected, a representative of the State agency will visit institutions, organizations, and political subdivisions participating in the program to assure that their practices conform with Title VI of the Civil Rights Act and the Regulations issued pursuant there-

to as reflected in the Statement of Compliance. Through regular reviews, the State Director and supervisory personnel will determine whether discriminatory practices are being engaged in by State agency personnel to insure that their actions are engaged in by State agency personnel to insure that their actions are consistent with Title VI of the Civil Rights Act and the Regulations issued pursuant thereto as reflected in the Statement of Compliance.

The State agency affirmative action officer is designated the staff member responsible for matters concerning compliance with Title VI, Civil Rights Act of 1964.

Although it is not required as a part of this attachment, the State of Illinois Department of Rehabilitation Services believes that mention should also be made of Section 504 of the Rehabilitation Act of 1973. This Section provides that no otherwise qualified handicapped individual... shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits, or be subject to discrimination in all programs and activities receiving Federal assistance.

On April 29, 1977, HEW Secretary Joseph Califano issued final regulations to implement Section 504. The regulations apply to all recipients of Federal financial assistance, both direct and indirect, from the Department of Health, Education, and Welfare.

Recipients must operate each program or activity so that it is readily accessible to the handicapped. The Department of Rehabilitation Services is currently taking steps to see that Section 504 is implemented in a timely fashion in Illinois.

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